

**BOROUGH OF FOLSOM
COUNCIL MEETING
MINUTES
October 8, 2024**

MEETING CALLED TO ORDER: 7:10 PM

SALUTE TO THE FLAG LED BY MAYOR GLENN SMITH

OPENING STATEMENT: *Adequate notice of this meeting has been given in accordance with the directives of the "Open Public Meetings Act", pursuant to Public Law 1975, Chapter 231. Said notice of this meeting has been advertised in the Hammonton Gazette and Atlantic City Press and has been posted on the Borough Hall bulletin board showing the time and place of said meeting.*

ROLL CALL: Councilpersons: Conway, Porretta, Whittaker, Norman, Hoffman and Blazer

Also present: Mayor Glenn Smith, Clerk Patti Gatto, Solicitor Angela Costigan, and CJ Kaenzig from Polistina & Assoc.

APPROVAL OF THE WORKSHOP MEETING MINUTES September 10, 2024

A motion to approve the minutes was made by Councilman Norman and seconded by Councilman Whittaker

Councilman Blazer stated that he would like to add the names of the South Jersey Braves representatives that spoke.

(The only name that was mentioned on the recording was Mike)

There was a roll call vote with ayes all.

APPROVAL OF THE COUNCIL MEETING MINUTES September 10, 2024

A motion to approve the minutes was made by Councilman Hoffman and seconded by Councilman Norman

There was a roll call vote with ayes all.

MEETING OPEN TO THE PUBLIC: *No comments*

CLERK'S CORRESPONDENCE:

Voter registration deadline for General Election is October 18, 2024

Halloween Trick or Treat Hours will be October 31, 2024 from 6:00PM to 8:00PM

Please remember to vote on Tuesday, November 5, 2024-Polls open from 6:00AM until 8:00PM

Borough Hall Offices will be closed on November 5, 2024 for Election Day

Our next E-Waste drop off day is November 09, 2024 from 8:00AM to 1:00PM at the Borough Garage.

Shred Day- 1,238 recycled pounds

ORDINANCES: (Second Reading)

**BOROUGH OF FOLSOM
ORDINANCE #07-2024**

**AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF FOLSOM,
CHAPTER 151 ADDING SECTION 16 TITLED BUTTERFLY WAYSTATIONS**

WHEREAS, the Council of the Borough of Folsom wishes to address and encourage the establishment of butterfly waystations within the Borough; and

WHEREAS, the Council recognizes the need to have butterfly waystations within the Borough and within the State of New Jersey to preserve butterflies; and

WHEREAS, the Council wishes to establish procedures for the placement and maintenance of butterfly waystations within the Borough; and

WHEREAS, the New Jersey legislature has established definitions and findings relative to monarch butterfly waystations in the State which are equally applicable to all butterflies within the State at N. J. S. A. 13:1B-15-163 and 164; and

WHEREAS, pursuant to N.J.S.A. 40:48-2, a municipality may amend an ordinance as it deems necessary and proper for good government, order and protection of personal property and for the preservation of public health, safety and welfare of its inhabitants.

NOW THEREFORE, BE IT ORDAINED by the Council of the Borough of Folsom that:

Section 1-Chapter 151 is amended to add new section 151.16 Titled BUTTERFLY WAYSTATIONS as follows:

A. Definitions.

BUTTERFLY WAYSTATION means a habitat that provides milkweed plants, nectar resources and shelter needed to sustain butterflies as they migrate through the state.

NATIVE MILKWEED means milkweed native to the Northeast Region of the United States and is the following type:

- a. Common Milkweed
- b. Swamp Milkweed
- c. Butterfly Milkweed
- d. Poke Milkweed

LOCATED means in resident's backyards only. No butterfly stations are permitted in front or side yards.

- B. Butterfly Waystations are permitted to be established in community gardens and in resident gardens within the Borough.
- C. Butterfly Waystations must only include native milkweed and flowering plants.
- D. Butterfly Waystations that are established in resident gardens must only be located and planted in back yards.
- E. VIOLATIONS. Any person who violates the provisions of this chapter shall be subject to the following:
 - a. First offense: \$100.00
 - b. Second offense \$250.00
 - c. Third and subsequent offense- \$500.00

Section 2. Repealer

Any and all other ordinances inconsistent with any of the terms and provisions of this ordinance are hereby repealed to the extent of such inconsistency.

Section 3. Severability.

In the event that any section, paragraph, clause, phrase, term, provision or part of this ordinance shall be adjudged by a court of competent jurisdiction to be invalid or unenforceable for any reason, such judgment shall not effect, impair or invalidate the remainder thereof, but shall be confined in its operation to the section, paragraph, clause, term, provision or part thereof directly involved in the controversy in such judgment shall be rendered.

Section 4. Effective Date

This ordinance shall take effect upon proper publication and in accordance with law

PUBLIC COMMENT: NONE

A motion to approve Ordinance#7-2024 was made by Councilman Norman and seconded by Councilman Porretta

There was a roll call vote with ayes all.

**BOROUGH OF FOLSOM
ORDINANCE 08-2024**

AMENDING THE SALARY ORDINANCE TO INCLUDE PLANNING/ZONING BOARD SECRETARY POSITION OF THE BOROUGH OF FOLSOM, COUNTY OF ATLANTIC, STATE OF NEW JERSEY

BE IT ORDAINED by the Mayor and Borough Council of the Borough of Folsom, County of Atlantic, State of New Jersey, as follows:

SECTION 1. The annual salaries and compensation for the various Borough officials, officers, and employees of the Borough of Folsom, listed below, shall be as follows for calendar year 2024:

<u>Salaried Positions</u>			
Borough Clerk/Administrator	\$25,000	-	\$ 75,000
Chief Financial Officer	\$4,000	-	\$75,000
Council Member	\$1,700	-	\$3,000
Code Enforcement	\$1,800	-	\$15,000
Deputy Emergency Management Coordinator	\$300	-	\$5,000
Deputy Borough Clerk	\$15,000	-	\$45,000
Emergency Management Coordinator	\$500	-	\$6,000
Mayor	\$2,200	-	\$3,900
Municipal Administrative Assistant	\$15,000	-	\$40,000
Tax Assessor	\$6,500	-	\$35,000
Tax Collector	\$6,500	-	\$35,000
Zoning Official	\$1,800	-	\$15,000
Planning/Zoning Board Secretary	\$1,000		\$7,000
<u>Hourly Positions:</u>			
Conflict Zoning Official	\$15.00	-	\$50.00
Part-time Laborer	\$15.00	-	\$35.00
Public Works Laborer	\$15.00	-	\$35.00
Superintendent of Public Works	\$15.00	-	\$45.00

SECTION II. The salaries and wages hereby established shall be on a bi-weekly basis with the exception of Mayor and Council, which shall be quarterly, unless otherwise specified.

SECTION III. The provisions of this Ordinance shall be retroactive to January 1, 2024, and shall apply to employees continually employed since January 1, 2024.

SECTION IV. Any Ordinance or part of an Ordinance inconsistent with this Ordinance is hereby repealed to the extent of such inconsistency.

SECTION V. This Ordinance shall become effective immediately upon final passage and publication according to law.

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced and passed on the first reading at a regular meeting of the Borough Council in the Borough of Folsom, County of Atlantic and State of New Jersey, held on September 10, 2024 Said Ordinance was approved for final adoption at a public hearing held in the Borough of Folsom Municipal Building, 1700 12th St., Folsom, NJ on October 8, 2024 at 6:00 P.M.

PUBLIC COMMENT: NONE

A motion to approve Ordinance#8-2024 was made by Councilman Norman and seconded by Councilman Porretta

There was a roll call vote with ayes all.

Consent Agenda: All matters listed under Consent Agenda, are considered to be routine by this Borough Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

**RESOLUTION 2024-82
BOROUGH OF FOLSOM**

A RESOLUTION GRANTING A RAFFLE LICENSE TO COLLINGS LAKES CIVIC ASSOCIATION TO IMPROVE COMMUNITY BEACHES

WHEREAS, the Collings Lakes Civic Association has applied for a license to conduct an on-premise raffle to be held on December 2, 2024.

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Folsom, that

1. The following facts are hereby found and determined:
 - a) The Applicant is qualified.
 - b) The members designated to conduct the games are active members.
 - c) The members designated to conduct the games are of good moral character and have never been convicted of a crime.
 - d) The raffle will be conducted according to the Raffle Licensing Law and the Rules of Legalized Games of Chance Control Commission.
 - e) The entire proceeds are to be disposed of for a purpose permitted by the Raffles Licensing Law.
 - f) There is satisfactory proof that no payment will be made for conducting the raffle or assisting therein except to the extent allowed by the law.
 - g) There is satisfactory proof that the prizes are of the nature and amount allowed by the Raffles Licensing Law.
 - h) The rental to be paid for equipment does conform to the schedule of authorized rental prescribed by the Rules of the Control Commission.

2. The Council is hereby authorized and directed to execute and deliver the proper certificates of the aforesaid Findings and Determinations in the Form prescribed and specified by the Legalized Games of Chance Control Commission.

**BOROUGH OF FOLSOM
RESOLUTION# 2024-83**

**ADOPTING GOVERNMENT RECORD COUNSEL
PUBLIC RECORDS REQUEST FORM**

WHEREAS, in compliance with N.J.S.A. 47:1A-5(f) the Borough of Folsom hereby adopts the attached Government Record Counsel Request form; and

WHEREAS, this form shall be posted on the Borough's website and made available in the Borough Clerk's Office for any person or entity making a request for public information from the City of Corbin City.

NOW, THEREFORE, BE IT RESOLVED by the Council of this Resolution take effect immediately upon adoption.

**RESOLUTION 2024-84
BOROUGH OF FOLSOM**

A RESOLUTION AMENDING THE 2024 MUNICIPAL BUDGET

WHEREAS, N.J.S.A.40A:87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for an equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Folsom in the County of Atlantic, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of \$15,000.04, which is now available from the Community Development Block Grant Fund.

BE IT FURTHER RESOLVED, that the like sum of \$15,000.04 is hereby appropriated under the caption of Community Development Block Grant (CDBG).

**RESOLUTION 2024-85
BOROUGH OF FOLSOM**

A RESOLUTION RECINDING RESOLUTION #2024-80 -HIRING A DEPUTY CLERK

WHEREAS; the Municipal Clerk received notice from Kayla Veltman, and

WHEREAS; Ms. Veltman has declined the position of Deputy Clerk with the Borough of Folsom, and

WHEREAS; the Borough of Folsom will be advertising and conducting additional interviews for a Deputy Clerk

NOW, THEREFORE, BE IT RESOLVED, that Resolution #2024-80 is now rescinded;

**RESOLUTION 2024-86
BOROUGH OF FOLSOM**

**RESOLUTION AUTHORIZING A CHANGE ORDER TO THE FY 2023 RESURFACING OF
ERIE RD., CHEROKEE RD., MOHAWK DR., AND SENECA LANE**

WHEREAS, the Borough of Folsom in accordance with the Local Public Contracts Law, N.J.S.A. 40a:1-1 et seq, previously awarded and entered into a contract for the NJDOT Municipal Aid 2022 Road Program with Arawak Paving Co. for the resurfacing of Erie Rd., Cherokee Rd., Mohawk Dr. and Seneca Lane in the Borough of Folsom; and

WHEREAS, the reduction in the contract quantities for the project in the amount of \$18,412.49; and

WHEREAS, the adjustment of the quantities of the 2023 Road Program project does not substantially change the quality or character of the work to be provided by the Contractor; and

WHEREAS, the net decrease in the Contract is \$18,412.49 and the execution of a change order will not cause the originally awarded contract price to be exceeded by more than twenty percent (20%); and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Folsom, in the County of Atlantic and State of New Jersey that:

A change order is approved for the NJDOT Municipal Aid 2023 Road Program project to include a reduction in quantities of the 2023 Road Program with a total decrease of \$18,412.49 for a resulting total Contract amount of \$215,487.51; and

The Mayor and Borough Clerk are hereby authorized to enter into an execute on behalf of the Borough and amendatory contract covering the approved changed order, such amendatory contract to be in a form satisfactory to the Borough Attorney.

A motion to approve Resolutions #2024-82 thru #2024-86 was made by Councilman Porretta and seconded by Councilman Whittaker

There was a roll call vote with ayes all

SOLICITOR'S REPORT: *no report*

MAYOR'S REPORT: *no report*

FIRE REPORT: *Al read fire report.*

ENGINEER'S REPORT: *CJ read report*

NJDOT FY 2023: Resurfacing of Erie Road, Cherokee Road, Mohawk Drive & Seneca Lane

Arawak has completed all contract and punch list work for the project. We have received a final payment request, and we recommend issuing final payment to Arawak as shown on Payment Application No. 2 - Final. We will conduct the final site inspection and closeout with NJDOT over the next few weeks.

NJDOT FY 2024: Resurfacing of Fenimore Drive, Lenape Terrace & Mohawk Drive

NJDOT conducted a final site inspection on October 1. They did not have any additional comments and concurred with the final acceptance of the project. We will continue with the closeout process and preparation of the final invoice to NJDOT over the next few weeks.

NJDOT FY 2025: Resurfacing of Fenimore Drive & Lupin Lane

Nothing to report. Grant recipients are expected to be announced in November.

NJDCA LRIG: Improvements at Falcon's Nest Park

A pre-construction meeting for the project was held on October 1. Angerman Company anticipates starting the work on October 28 and completing the field improvements in two weeks. We are also working with Angerman Company to incorporate repairing and sealcoating the asphalt path into the contract.

ACIA CDBG Funding

We have confirmed with the ACIA that the Borough has a balance of \$36,886.62 in CDBG funding from past applications. The ACIA will permit the use of these funds toward another project, so long as the Borough submits an application and the ACIA approves. We recommend that the Borough brainstorm potential projects so we can begin to plan the utilization of the funds.

Eighth Street Bridge (BV-02) Replacement

South State began construction for the bridge replacement project in September. Eighth Street will remain closed between Mays Landing Road and Second Road thru April 2025.

COUNCIL MEMBER'S COMMITTEE REPORTS:

Councilman Conway: *Greg asked Council if we could get the decorated trash bins back from the school and place in the parks. Greg thanked the Scouts for helping out the environmental commission with the street clean up. Greg reminded residents that the Veterans Service is scheduled for November 17, 2024 at 9:00am.*

Councilman Norman: *No report*

Councilman Porretta: *No report.*

Councilman Whittaker: *No State Police stats. Jim reported that several residents reached out to him regarding speeding on Mays Landing Rd. Jim reported the state police will add patrols. Jim reminded residents to drive with caution.*

Councilman Hoffman: *Jim thanked the County for coming out and cutting the grass at the 14th St. bridge. Jim also stated that he needs to discuss with John the two residents on Mays Landing Road that have had debris out for pickup for two years.*

Councilman Blazer: *Jake thanked the residents who came and voiced your opinion.*

MEETING OPEN TO THE PUBLIC: *Michele Hetzel (1503 Mays Landing Rd.) asked if she could get a "please slow down" sign for her yard.*

PAYMENT OF BILLS IN THE AMOUNT OF: \$201,104.59 and \$139,967.53

A motion to approve payment was made by Councilman Norman and seconded by Councilman Porretta

There was a roll call vote with ayes all

Mayor Smith reminded the public that all other monthly reports are on file in the minute book.

Please visit the Borough of Folsom website at folsomborough.com for updated Borough information and the Borough of Folsom Facebook page.

The next regular meeting of Mayor and Council will be held on Tuesday, **November 12, 2024** starting with a workshop meeting at 6:00 pm and continuing immediately thereafter with the regular meeting in Borough Hall, 1700 12th Street, Folsom, NJ

With no other discussion the meeting was adjourned at 7:32 PM.

Respectfully submitted,

Patricia M. Gatto
Municipal Clerk

